

ATTENDANCE POLICY & CODE OF CONDUCT

- » Students must be punctual for the workshops.
- » The use of mobile phones and other electronic devices is strictly forbidden inside the class.
- » 'Make-up' workshops will not be given in the case of students' absence. As a courtesy to the tutor, we ask that you contact us if a student is to be absent.
- » By signing this form you confirm you have read and understood the rules and that you agree to abide by these rules.
- » Any breach of the above rules may result in permanent expulsion from the programme without refund of fees.



Clonmel Tuition Academy

*The future depends on
what you do today'*
Mahatma Gandhi

in partnership with



38 Gladstone Street
Clonmel, Co. Tipperary



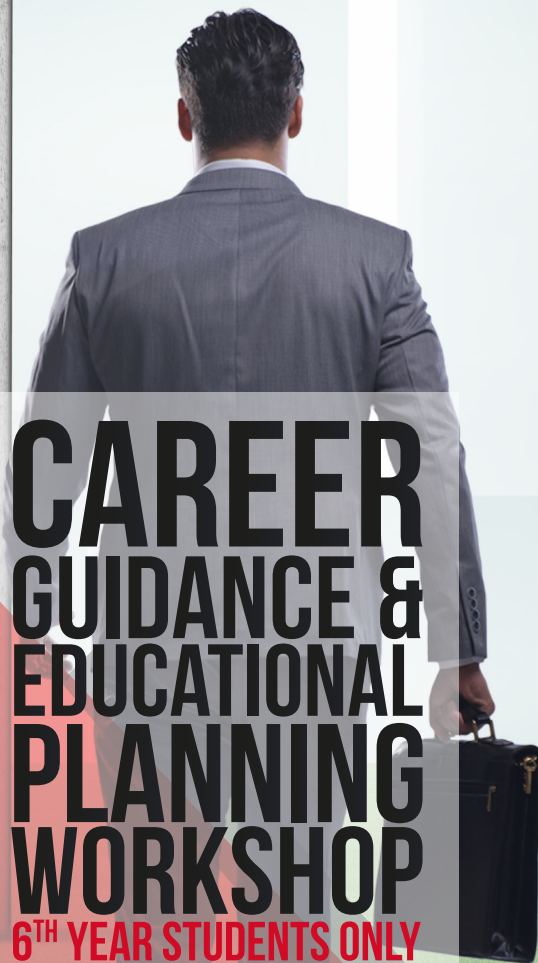
087-1623258



www.clonmeltuitionacademy.ie



Clonmel Tuition Academy



CAREER GUIDANCE & EDUCATIONAL PLANNING WORKSHOP

6TH YEAR STUDENTS ONLY

**MONDAY 27TH AUGUST -
WEDNESDAY 29TH AUGUST**

REGISTRATION CLOSING DATE 13TH AUGUST 2018
(1 1/2 DAY GROUP WORKSHOP)

**ONLINE BOOKING ALSO AVAILABLE
WWW.CLONMELTUITIONACADEMY.IE**

CAREER GUIDANCE & EDUCATIONAL PLANING WORKSHOPS

CTA career workshops support second level students in exploring their career options and making informed decisions about subject choices, higher education, alternative pathways and future employment. A recent Higher Education Authority study shows that almost one-in-six students drop out of all third-level courses before 2nd Year which proves just how important it is that students receive appropriate career guidance as early on in the process as is possible before they set out on a career pathway. Clonmel Tuition Academy works closely in partnership with CareerGuidance.ie, (experts in the field of sourcing only the finest qualified career guidance practitioners in Ireland), to carefully select the right Career Guidance Practioners for our 'Career Guidance & Educational planning' workshops. CTA will run Career Guidance Workshops throughout the academic year for TY, 5th & 6th year students. Please visit our website for key dates and times of upcoming workshops for the year ahead!

**ARE YOU IN TRANSITION YEAR
AND WANT TO CHOOSE YOUR
LEAVING CERTIFICATE SUBJECTS?**

**ARE YOU IN 5TH YEAR AND
NEED TO CLARIFY YOUR
CAREER DIRECTION?**

**OR ARE YOU IN 6TH YEAR
AND JUST ABOUT TO COMPLETE
YOUR CAO FORM?**

LOCATION

The Career Guidance & Educational Planning Workshops take place at our premises at The Clonmel Park Hotel.

ENROLMENT PROCEDURE

Enrolment for the workshops requires a completed enrolment form and full payment of fees prior to the workshop start date. To secure your place on the workshop a non-refundable deposit of €100 is required upon registration.

FEES

Workshops are limited to 16 students max. and the fee for these workshops is €299 (this includes the online assessments). Fees are non-refundable – No Allowance for absenteeism

BOOKING THE COURSE & PAYMENT POLICY:

- » Fees for the Career workshops are payable in advance to 'Clonmel Tuition Academy'.
- » Places are subject to availability.
- » NO REFUND OF FEES – Except where CTA needs to cancel the workshop.
- » Fees are non-transferable
- » You can book and pay online – www.clonmeltuitionacademy.ie
- » Or you can call us at **(087) -1623258** to book over the phone
- » You can complete the enclosed application form and send it with full payment, to: **Clonmel Tuition Academy, 38 Gladstone Street, Clonmel, Co.Tipperary**

BOOKING FORM

| | | |
|----------------------|--|--|
| Day 1 | Workshop Session | 9:30am-1:30pm |
| Day 2 | One-one Guidance Session | Designated time slots (40 mins.) |
| Pre-workshop Prep | Career Interest Inventory Tests (results received prior to workshop) | Deadline for submission 13th August 2018 |
| | Individual needs analysis form | Deadline for submission 13th August 2018 |
| Workshop Fee (Total) | | €299 |

NB. Please note: On making a booking for your son/daughter you indicate your consent to CTA Terms & conditions.

**All registered Guidance Practitioners will hold a minimum Post Graduate or Master's Qualification in Career Guidance from an Irish or British University. They will also hold an undergraduate degree and most will also hold a Teaching Post Grad. And have also passed the British Psychometric Society Level A Exam (BPS Level A).*

Student: _____
Address: _____

Mobile No: _____
Parent Name: _____
Email Address: _____
School: _____ Year: _____
I enclose payment of € _____

Credit Card Type: (Tick ☒)

Visa ☐ Mastercard ☐ Laser ☐

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